

OSAGE TOWNSHIP

BECKER COUNTY, MN

BOARD MINUTES OF APRIL 11, 2019

OSAGE COMMUNITY CENTER - 24770 CO. HWY 4 - OSAGE, MN 56570

The April, 2019 regular board meeting was called to order at 7:00 pm by chairman Andrew Holmer with the Pledge of Allegiance. Members present: Osage Township Supervisors Andrew Holmer, Lyn Hartness, Nicole Schluter. Treasurer Petra Hartness, Deputy Treasurer / Comm. Center Coordinator Anna Johnson, Clerk Margo Boyd, Comm. Center Custodian Bart Jones. Resident Harlow Janssen.

The April meeting is considered the re-organizational meeting after the Annual Township Election & Annual Town Meeting held in March. Chairman Andrew asked for a motion to nominate a chairman for the 2019/2020 season. Sup. Lyn made a 1st motion to nominate Andrew Holmer to serve as Chairman. Motion was 2nd by Sup. Nicole. Sup. Andrew Holmer accepted the position.

BOARD MINUTES of March 14th, 2019 were approved as read by a 1st motion from Sup. Andrew Holmer, 2nd by Sup. Lyn and carried.

TREASURER'S REPORT was approved by a 1st motion from Sup. Nicole, 2nd by Sup. Lyn and carried. Beginning balance on March 1, 2019 - \$161,49.56 Receipts of \$25,480.91 with disbursements of \$14,650.18 leaving an ending balance of \$172,326.29 on March 31, 2019.

CLAIMS: approved as presented by a 1st motion from Sup. Nicole, 2nd by Sup. Lyn & carried. Total paid out - \$3,974.26.

OLD BUSINESS: road maintenance - Township Annual Road review set for May 6th, 2019, weather permitting. Township Supervisors & road maintenance contractor to meet at 10:00 am at the Osage Community Center.

Discussion of sale / transfer of fire truck to Carsonville Fire & Rescue tabled to next meeting

MAT spring training course - all Board members attended-each felt it was worth attending -topics were interesting & informational .

Juniper organization - exercise program / Sup Nicole reported that she attended the training program and will be getting together with the Seniors club to set up dates for classes.,

Sup Lyn reported that he attended the Annual Noxious Weed Meeting.

NEW BUSINESS: Osage Bait & Tackle Liquor Lic. Renewal application. Clerk Boyd reported that the renewal application was dropped off with her about an hour before the March,14th, 2019 regular board meeting so was not listed on the Agenda. Upon arriving home after the meeting Clerk realized that she forgot to present the application to the board. As Osage Bait & Tackle needed to get their application in before the Township's next regular meeting she contacted each Supervisor individually by phone to get their vote. Chairman Andrew made a 1st motion to approve Osage Bait & Tackle Liquor License renewal application. Motion 2nd by Sup. Nicole and carried by Sup. Lyn.

Township employee wages - currently set at:

meeting - 4Hrs or less - \$90.00

all day meeting -over 4 hrs. - \$150.00

hourly rate - \$20.00

treasurer & clerk monthly rate for regular routine work- \$225.00 -hourly rate to apply if time is spent doing extra work.

Sup. Andrew made a 1st motion to keep wages as they are. Motion 2nd by Sup. Lyn and carried.

Road Maintenance Contractor/ renewal of contracts. Due to inclement weather & Board contemplating canceling tonight's meeting Thelen's was not present. Sup. Andrew did speak with Lenny prior to the meeting & he advised that their rates would not change.

Supervisors discussed & feel that they have been doing an excellent job the past few years.

Sup. Andrew made a 1st motion to keep Thelen's Excavatoing, Inc. as the Township Road Maintenance Contractor. Motion 2nd by Sup. Nicole and carried. Contracts will be signed at the May, 2019 meeting.

Sup. Andrew made a 1st motion to have Anna Johnson continue as the Osage Township Community Center Coordinator for the 2019-2020 season. Motion 2nd by sup. Nicole and carried. Anna accepted the position. Board thanked Anna for her hard work & dedication to the job.

Sup. Andrew made a 1st motion to keep Hobart Jones as the Community Center Custodian. Motion 2nd by Sup. Lyn and carried. Board also thanked Bart for his time & hard work in keeping the facility clean.

Sup. Andrew made a 1st motion to keep BRETT PETERSON OUTDOOR SERVICES as the lawn maintenance/brushing/tree removal / snow shoveling/handyman contractor . Motion 2nd by Sup. Nicole and carried. Brett has also been doing an excellent job -Board wanted to thank him for shoveling out the Gas Tank on such short notice.

Inclement Weather for Township meetings: Treas. Petra contacted MAT for clarification on posting for rescheduling meeting. A total of 5 days for posting. Day of posting +3 days + meeting day.

Sup. Andrew made 1st motion that Sup. Lyn be Vice-Chair to step in & serve as Chairman in his absence. Motion 2nd by Sup. Nicole. Sup. Lyn accepted the position as Vice-Chair.

Sup. Andrew made a 1st motion that Board Members may attend training/informational meetings/other township/district/county meetings etc. without prior approval. Meeting rate & mileage to be paid. Motion 2nd by Sup. Lyn and carried.

Sup. Andrew made a 1st motion that board members & the Community Center Coordinator may purchase items needed for the Township to operate all facilities - Community Center/ Wayside Rest/ Friendship Park/old transfer/landfill site. Motion 2nd by Sup. Lyn & carried. Items purchased at L&M Fleet Supply can be charged to the Township. Items purchased elsewhere board member can submit a claim to be reimbursed.

Sup. Andrew reported that he received a letter from the Dept. of Commerce/Census Bureau for the upcoming census. Sup. Nicole will review & report back.

Supervisors discussed the back storage room in the Community Center. Would like to organize/ clean out / make space for locked filing cabinets to have more storage for Township records. Will discuss more at next meeting.

ITEMS DISCUSSED & APPROVED BY VOTERS AT THE ANNUAL TOWN MEETING 3/2019

Sup. Lyn made a 1st motion to approve the donations which were discussed & approved by residents as Annual Meeting in March, 2019. Motion 2nd by Sup. Nicole and carried. Those organizations that made requests for donations but were not approved was based on MAT's criteria/recommendations. Townships cannot give donations unless there is a MN Statute that allows for it. Donations approved:

\$200.00 to Becker County Historical Society

\$300.00 to North Country Food Bank, Inc.

\$500.00 Becker County Recreational Advisory Committee/Master Trails Plan.

Sup. Nicole made a 1st motion that the Township regular monthly meetings remain on the 2nd Thursday of each month - 7:00 pm - Osage Community Center- 24770 Co Hwy48 Osage, MN 56570 - Motion 2nd by Sup. Andrew & carried.

Sup. Andrew made a 1st motion that the Park Rapids Enterprise is the official newspaper for Township publications. Motion 2nd by Sup. Nicole and carried.

Sup. Andrew made a 1st motion to approve the following locations as official posting places for Township notifications: Osage Community Center, Osage Post Office, Osage Bait & Tackle, Byer's Market. Motion 2nd by Sup Nicole and carried.

Sup. Andrew made a 1st motion to approve Citizen's National Bank of Park Rapids to be the Township's official bank. Motion 2nd by Sup. Lyn and carried.

Sup. Andrew made a 1st motion to approve the maximum amount that the Township can spend on Township celebrations/recognition of retirees etc. be set at \$500.00 annually. Motion 2nd by Sup. Nicole and carried.

Sup. Andrew made a 1st motion that the Annual Township meeting be on the 2nd Tuesday of March, commencing after Township election closing of the polls. Approximately 8:15 pm. Motion 2nd by Sup. Nicole & carried.

Sup. Andrew made a 1st motion that the polling place for the Annual Township elections & any other elections - primaries /general/special/ be located at the Osage Community Center/ 24770 Co. hwy 48/ Osage, Mn 56570. Polling hours for the Annual Township Elections be from 5:00- 8:00 pm. Motion 2nd by Sup. Lyn and carried.

Sup. Andrew made a 1st motion that Gopher feet bounty be set at \$2.00/pair. Motion 2nd by Sup. Nicole and carried.

Community Center Coordinator Anna Johnson presented the board with a copy of the current "Osage Community Center Rental Policy" This policy was adopted by the Board May 12th, 2011. As it has been 8 years & a new board of supervisors since then she would like all to review and either keep as is or make changes as they feel necessary. Board will discuss at the May meeting.

CITIZEN'S CONCERNS: Harlow Janssen was present but his concern is over Bog Lake Trail - he will try & ride along for the Annual Road Review & address at that time.

Sup. Lyn reported that a resident contacted him regarding black-topping of Washington Drive. Individual discussed starting a petition with residents & present to board.

ANNOUNCEMENTS: next regular board meeting - May 9th, 2019 - 7:00 pm
Osage Community Center / 24770 Co. Hwy 48 / Osage MN 56570

Annual Township Road Review
May 6th, 2019 - weather permitting - 10:00 am until complete
supervisors / Thelen's Excavating, Inc. to meet at the Community
Center. Any resident may follow along - or contact a Supervisor
prior to road review to address any road concerns.

ADJOURNMENT: The April 11, 2019 meeting adjourned at 8:00 pm by a 1st motion from Sup. Andrew, 2nd by Sup.

RESPECTFULLY SUBMITTED / Clerk Margo Boyd

Chairman

Clerk

